

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

February 17, 2004

MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

CLOSED SESSION – 6:15 p.m.

1. Public Employment: Executive Assistant

A. OPENING PROCEDURES – 7:00 p.m.

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:05 p.m.

Members present:

Dianne El-Hajj, President
Cathy Abel, Vice President
Dustin Burns, Clerk
Julie McIntosh, Member
Barbara Ryan, Member

Staff present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Carolyn Harness, Assistant Superintendent, Business Services
Dr. Patrick Shaw, Assistant Superintendent, Educational Services
John Tofflemire, Director, Human Resources
Arletta Schaffer, Recording Secretary

2. President El-Hajj invited Cajon Park principal Marcia Ginn to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda

It was moved and seconded to approve the agenda.

<i>Motion:</i>	McIntosh
<i>Second:</i>	Abel
<i>Vote:</i>	5 – 0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Requests for Use of Facilities
 - 1.2. Enrollment Report
 - 1.3. Developer Fees Collection Report
 - 1.4. Claims Against the District
 - 1.5. Schedule of Upcoming Events
2. Spotlight on Learning

Dr. Johnson introduced a new item on the Board agenda that supports student learning. At each meeting there will be a brief spotlight on a school activity that focuses on learning. Teacher Kim Henderson from Cajon Park School was invited to demonstrate how she uses "thin client" technology to support student writing achievement.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARINGS

1. California School Employees Association (CSEA) Chapter 557 Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and CSEA

President El-Hajj opened the public hearing and invited the audience to address the Board on this item. There were no public comments.

E. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. It was moved and seconded to approve Consent Items with the exception of Items E.2.8. and E.3.1. which were held for separate consideration by Member Burns.

Motion:	Abel	
Second:		Ryan
Vote:	5 – 0	

Superintendent

- 1.1. Approval of Minutes

Business Services

- 2.1. Approval of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval of Financial Reports
- 2.5. Approval/Ratification of Revolving Cash Report
- 2.6. Acceptance of Donations
- 2.7. Approval of Response to Project Facility Availability Forms and Request for Agency Recommendation Form
- 2.8. Held for separate consideration
- 2.9. Approval of the Distribution of Santee School Funds as of June 30, 2003
- 2.10. Approval of Facilities Usage Permits – Santee School District Playgrounds and Fields

Educational Services

- 3.1. Held for separate consideration
- 3.2. Ratification of Student Exclusion and Readmission

Human Resources

- 4.1. Personnel, Regular, with a copy to be made a part of the minutes. Consultants approved: none
- 4.2. Certification of Competence in Evaluation and Instructional Methodologies
- 4.3. Acceptance of Report on Certificated Credentials and Assignments

For separate consideration

- E.2.8. Adoption of Resolution #0304-20 to Offer Early Retirement Incentive to Middle School Coordinator

Member Burns stated that he did not support the use of grant funds for this purpose. It was moved and seconded to approve adoption of Resolution #0304-20.

Motion:	Ryan
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Second: Abel
Vote: 4 – 1 (Burns – no)

E.3.1. Approval to Submit Application for 21st Century Community Learning Centers Program

Member Burns asked to see an annual report on all grants to determine how the funds were used and whether the purpose of the grant was met. Member Ryan supported the request as long as the request did not create extra work for the staff. Dr. Shaw responded that most grants require an annual assessment and evaluation and he would ensure that Board members received those reports. It was moved and seconded to approve submitting the 21st Century Community Learning Centers grant application.

Motion: Burns
Second: Abel
Vote: 5 – 0

F. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. California School Boards Association 2004 Delegate Assembly Election

It was moved and seconded to cast unit votes for the seven incumbents in Region 17 and candidates Kover and Lopez.

Motion: Ryan
Second: Abel
Vote: 5 – 0

1.2. Reduction of Certificated Positions Timeline Summary

Dr. Johnson explained that administration believes that certain kinds of services may need to be reduced or eliminated in 2004-05 due to financial constraints. On March 9, 2004, administration will seek Board approval of a resolution to lay off probationary and permanent certificated employees if the budget cannot support current staffing levels. Law requires that preliminary notices of reduction must be provided to certificated employees no later than March 15. STA has been informed that there may be a need for reduction in service notices and the Board will consider these notices at its special Board workshop on March 9. By May 15 the Board would consider a final resolution regarding certificated and management positions. A separate 45-day notification process governs classified positions.

Business Services

2.1. Approval of 2003-04 Budget Revisions for January

The January budget revisions report shows an estimated ending balance of \$21,000. Carolyn Harness clarified some of the major income and expense transactions during January. For example, increased benefit costs of \$86,000 as a result of open enrollment were explained. It was moved and seconded to approve the January budget revisions report.

Motion: Ryan
Second: McIntosh
Vote: 5 – 0

2.2. Adoption of Resolution #0304-22 to Rescind Resolution #0304-03 and Cancel the Bid Process for the Sale of the Renzulli Site

Due to the intent by the City of Santee to impose a mitigation requirement on the sale of the Renzulli property and the rezoning request to the City that has been unsuccessful, administration

recommends cancellation of the bid process to sell the property. President El-Hajj acknowledged that there is a loss of revenue because of the cancellation of the sale, but funds from the sale of District property are restricted by the state. She emphasized that the District is not selling the property because we were not able to maximize the income for the District. It was moved and seconded to adopt Resolution #0304-22 to cancel the bid process for the sale of the Renzulli site.

Motion: McIntosh
Second: Abel
Vote: 5 – 0

2.3. Discussion of District Financial Picture, 2004-05 Budget and Multi-year Fiscal Plan

Administration is working to develop the first draft of the District's 2004-05 budget based on the Governor's proposed revenue. Propositions 57 and 58 as well as Proposition J on the March 2 ballot have impact on the Governor's budget. It is expected that the District will have to make up lost revenue in the amount of \$3.6 to \$3.7 million for the 2004-05 school year. Both the Budget Advisory Committee (BAC) and the Advisory Council for Instruction (ACI) are reviewing the financial picture and will make recommendations to the Board in March.

In an effort to consider the 2004-05 District budget and to continue work on the strategic budget plan for the next 3-5 years, the Superintendent recommended a Board workshop. The Board selected Wednesday, March 31 at 6:30 pm as the date for the special meeting. By that date, recommendations from ACI and BAC will be available and the budget analysis from the Management Assessment Team (MAT) study requested by administration will be completed. Members El-Hajj and McIntosh volunteered to represent the Board for the MAT study interviews.

2.4. Report on Request for Usage of Santee School Facilities

Numerous organizations have expressed interest in renting or leasing the Santee School property pending the Board's final decision on the disposition of the property. A report of the survey was presented for Board information. Each organization was asked to submit a letter of intent. Only one group, Children's Performing Arts Academy, has done so at this time. Because we are approaching the end of the academic year, Member Ryan did not support advertising for renting or leasing the site until a decision has been made about its disposition.

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Educational Services

3.1. Approval to Submit Application for School Community Policing Partnership Program

The purpose of the School Community Policing Partnership Program is to create safer community environments and safety prevention services for elementary schools and neighborhoods. This grant requires a team approach to address local crime and is an attempt to restore the school resource officer lost last year due to budget reductions by the Sheriff's Department. The four feeder schools to Santana have been identified to receive services. Guest Lt. Joan Wright was introduced from the Sheriff's Department as a collaborator in the grant writing. It was moved and seconded to approve submitting the grant application.

President El-Hajj asked that Dr. Stumbaugh make the City of Santee aware of the grant application, as a courtesy.

Motion: Burns
Second: Abel
Vote: 5 – 0

G. BOARD POLICIES AND BYLAWS (none)

H. BOARD COMMUNICATION

Member Burns is concerned because unexcused student absences are very high. The attendance committee is considering incentives to improve student attendance.

President El-Hajj requested that staff coordinate a meeting of the Joint City/Board Committee.

I. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release
2. Conference with Labor Negotiator
Agency Negotiator: John Tofflemire, Director, Human Resources
Employee Organizations: Santee Teachers Association (STA)
California School Employees Association (CSEA)
3. Conference with Real Property Negotiators
Location: Renzulli Site; Santee School Site
Agency Negotiator: Carolyn Harness, Assistant Superintendent, Business Services

The Board entered closed session at 8:15 p.m.

J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT

The Board reconvened to public session at 12:15 a.m. No action was reported. The February 17, 2004, regular meeting adjourned at 12:15 a.m.

Dustin Burns, Clerk

Lisbeth A. Johnson, Ed.D, Secretary